



Republic of the Philippines  
**Department of Education**  
Region XII  
**Division of Sarangani**  
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**DIVISION MEMORANDUM**  
**NO. 5, s. 2014**

To: All District Heads  
Principals of Elementary & Secondary Schools  
Public & Private  
This Division

From:   
**ISAGANI S. DELA CRUZ, CESO V**  
Schools Division Superintendent

Date: January 3, 2013

Subject: **2014 SPAA MEET Refresher Course for Technical Officials**

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1. In preparation for the forthcoming 2014 Sarangani Provincial Athletic Association Meet on January 7, 8 & 9, 2014 at Kiamba, Sarangani Province there will be a refresher course for technical officials on **January 5 & 6, 2014** at Kiamba, Sarangani Province.
2. Objectives of the seminar / workshop are the following:
  - a. Capacitate the participants in Officiating Skills
  - b. Enhance skills of participants in sports management
  - c. Awareness in sports updates on the salient points of the sports sustainability program
  - d. others
3. Participants are the following:

2014 SPAA Technical Officials
4. Participants are advised to bring the following:
  - a. Sports uniforms (event uniform and working T-shirt uniforms)
  - b. Sports equipment (whistle, flag lets, stopwatch and others)
5. Participants must report to the venue on January 5, 2014 @ 7:30, failure to report will be replaced by the management.
6. Meals and transportation and other incidental expenses of the participants for the refresher course and 2014 SPAA Meet shall be charged against local funds subject to usual accounting and audit rules and regulations.
7. For your information and immediate dissemination.